



## The Friends of Streatham Hill Theatre

### Invitation to Tender

#### CONSULTANCY: VIABILITY STUDY AND ECONOMIC IMPACT ASSESSMENT FOR

#### STREATHAM HILL THEATRE

### Questions and Answers

This a collated list of questions received, and The Client's responses. It will be updated as additional questions are received.

#### **Added on 01 August 2020:**

*What floor plans for the building already exist? Specifically, are there original plans, post war re-construction plans and up to date plans?*

*Can you elaborate on the level of drawn information available? Is there a measured survey or archive drawings? What are 'work in progress drawings and 3D model' and how extensive are the 'photographs of original drawings' ?*

We have (photos of) original plans and some later plans (from the Metropolitan Archive), and partial (PDF) plans from planning applications, fire brigade and licensing. Examples are at: <https://www.flickr.com/photos/streathamtheatre/albums/72157702881810454>

Our lead architect is in the process of drawing up to date plans and a 3D model, using those earlier plans plus our knowledge of the building from prior visits. A summary is available at [http://resources.streathamhilltheatre.org/press/029-REP-001\\_SHT%20Design%20Summary\\_Small.pdf](http://resources.streathamhilltheatre.org/press/029-REP-001_SHT%20Design%20Summary_Small.pdf)

*Has a condition report been carried out in the last 10 years?*

*Do you have a condition survey of the building or do you require one to be undertaken?*

*If access to the building is not possible would you like consultants to quote excluding a detailed condition survey?*

We have no knowledge of prior condition reports. However, we do have photographs and information from a visit in 2019:

[http://resources.streathamhilltheatre.org/study/029\\_SHT\\_Existing%20Site%20Conditions%20Report.pdf](http://resources.streathamhilltheatre.org/study/029_SHT_Existing%20Site%20Conditions%20Report.pdf).

We do not anticipate that a full condition survey can be carried out as part of this study; however, we are trying to gain access to the building for an inspection visit at least.

*How many members are there of the expert advisory panel and can they be consulted as a group?*

The panel has around 20 members, covering a wide range of disciplines and expertise.

It is unlikely they can be consulted at the same time as a single group due to availability, but they can be consulted as a group by email. We anticipate that specific experts can be consulted (by phone, email, video-conference, in person) for specific information and advice in their area of expertise. A workshop (possibly by video-conference) can be arranged to consult with a wider sub-group – we have done this several times before.

*Can you confirm which RIBA stage you require the recommended option to be worked up to?*

The activity and deliverables should be as described in the ITT, with each aligned with the appropriate RIBA Stage. The overall study aligns with RIBA Stage 0 (this is a viability study, not a feasibility study). However, some specific work aligns with Stage 1, for example when developing briefs for viable options.

*Some elements of the project that should be included in the final report would require an architect – we noted that you have a lead architect that the consultant would report to. Does this mean the successful consultant would be working with your architect on those elements? If so, can you let us know who they are and what their scope is in the project?*

*A similar question for a cost consultant: we are assuming we should provide one as part of our proposal but do let us know if you are already working with one.*

Our lead architect is Armeet Panesar of Poroban Ltd.

Tenderers should include the resources they require to deliver the Study. Our lead architect and expert panel can be consulted and can provide information and advice, but are not expected to be carrying out work for the Study.

**Original issue 24 July 2020:**

*Can we speak to someone?*

During the tendering process please submit all questions by email so that we can respond to all parties in the same way. There is considerable additional material

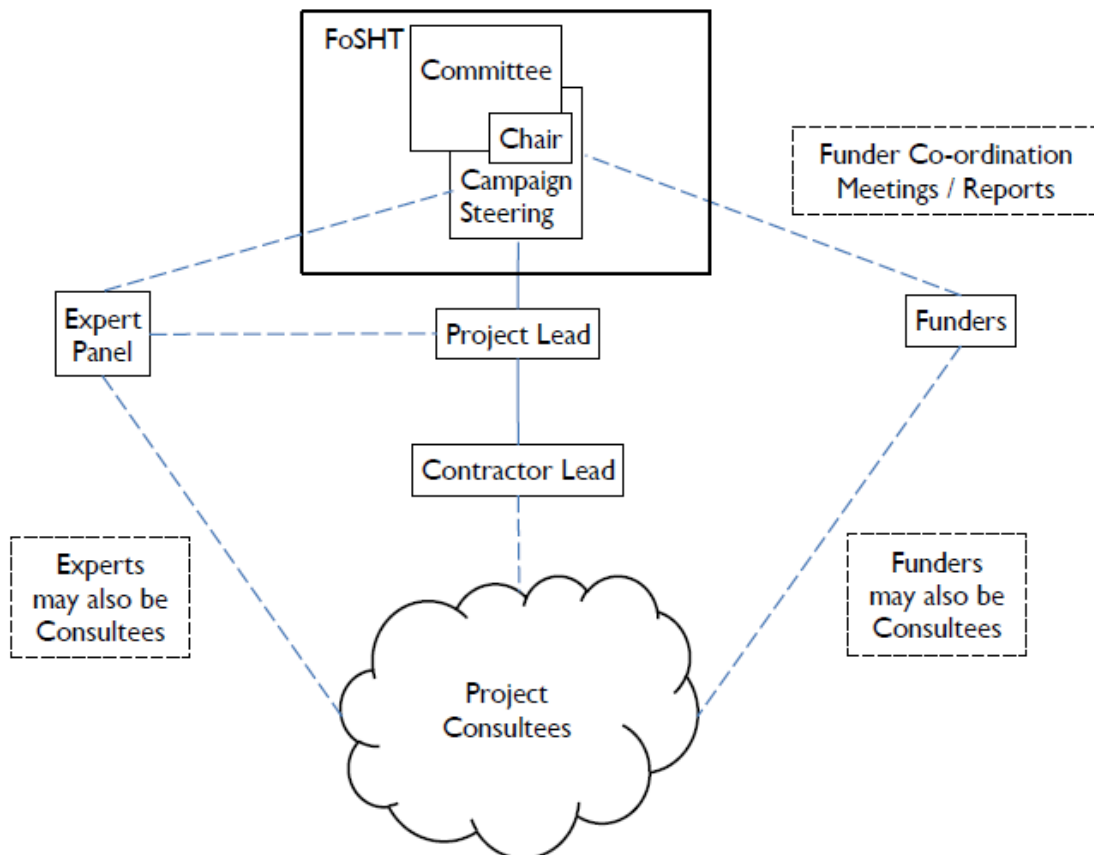
available from public sources, including via our own website. We also hold open campaign meetings.

*On reading the brief it appears that you are looking for a multidisciplinary team to undertake a pretty comprehensive study in a short period. That should be possible but will require considerable resources.*

We anticipate a qualified, knowledgeable and experienced lead consultant, calling on subject matter experts as appropriate. Tenderers should carefully consider the balance of work and resources sufficient to achieve the required outcome.

*Can you confirm who is the decision-making Client? We presume it is a group, but how is the membership made up?*

The Client is the Friends of Streatham Hill Theatre, a membership association governed by a constitution and committee of elected Trustees. The project is to be led by our Lead Architect and governed by a small Steering Group which will make recommendations to be ratified by the Trustees. We are able to call on advice from our Expert Panel and our Funders. See diagram below.



*To whom would the consultant be reporting on a day to day basis?*

The Project Lead (the Friends' Lead Architect), supported by the Chair.

*What is your budget range?*

*Could you please provide an indicative budget range?*

*Are you able to give us an indication of the budget you are working to? Particularly as you have made it clear that you have finite resource from your fundraising campaign.*

Please refer to section 2.10 of the ITT.

*What assumptions regarding Covid-19 will you require the consultants to adopt?*

Consultants should adhere to applicable laws, regulations and authorities' advice in all matters.

[Ends]