

1. Welcome and apologies
2. Presentation on a topic of interest [Optional]
3. Campaign Update Report
 - a. Key events, news, interactions
 - b. Issues, concerns, risks
4. Activity Report [per key activity – Project or Ongoing]
 - a. Overview
 - b. Progress
 - c. Plans
 - d. Issues, concerns, risks
5. Campaign Plans
 - a. Next steps
 - b. Resourcing
 - c. Issues, concerns, risks
6. General discussion
7. Any other business
8. Date of next meeting

Notes

- Unless otherwise indicated, questions and comments may be taken by the chair at any time.
- Campaign to be covered by the Chairman or their substitute.
- Activities to be covered are defined by the management plan. Each to be reported by their Lead or their substitute.